

September 18, 2013

STEVENSON ADVISING NEWS - FALL 2013

Welcome to your first fall quarter with Stevenson College! Here in the Stevenson Advising Office, we are busy preparing for your arrival on Thursday. You will receive two different advising newsletters throughout the year –

- watch your email in-box for the **UCSC ADVISING NEWS** which will be sent to all UCSC students regularly throughout the quarter;
- the **STEVENSON ADVISING NEWS** will be sent to you occasionally throughout the year.

IN THIS ISSUE

- WELCOME!
- E-MAIL ACCOUNTS
- COLLEGE MAILBOXES
- FALL WELCOME PACKET
- STEVENSON ADVISING WEBSITE
- THE STUDENT PORTAL – MyUCSC
- DOUBLE CHECK YOUR ENROLLMENTS
- CORE COURSE CHECKLIST
- TRANSFER CREDIT
- STEVENSON SCHOLARSHIPS
- ACADEMIC PROFILE
- GET INVOLVED!

WELCOME!

We are looking forward to your arrival on campus. An introduction may be in order for those of you we were unable to meet during the summer – you can find our [staff profiles](#) on the Stevenson website. Marie, Mary, and Gustavo are all available to help you during all of your years at Stevenson. Our office is located in the Stevenson Administration Building just across from the Stevenson Coffeehouse. Come say HI!

E-MAIL ACCOUNTS

E-mail is the college's **main** way of communicating with you. It is very important that you check your email regularly. Click [here](#) for more information on UCSC Google Mail or for help, contact the [ITS Helpdesk](#).

- **FORWARDING YOUR UCSC E-MAIL TO YOUR EXISTING NON-UCSC E-MAIL ACCOUNT** If you prefer to receive your UCSC email at a different email address, you may forward it to your current e-mail account by using the info found [here](#). For help with mail forwarding, contact the ITS [Help Desk](#).

COLLEGE MAILBOXES

Mailboxes are only assigned to students living on campus.

- **On-campus students:** Due to construction at Stevenson, you will get your mail at the [Cowell College Mailroom](#) this year. Check your mailbox regularly during the year and also check your email for messages from the college and university offices. For questions about your mailbox, contact Gustavo Nolzco at [831.459.4930](tel:831.459.4930) or gus@ucsc.edu.
- **Off-campus students:** be sure your local address is updated on the student portal and expect that most university communication will be conducted via email.

FALL WELCOME WEEK SCHEDULE & CHECK IN

When you arrive on campus, you will receive the Welcome Week Guide. This handy dandy hot-pink pocket-sized schedule was designed to keep you on top of the many fun, informative (and a few mandatory) activities planned for you during Welcome Week. Please review it carefully so you don't miss anything!

- **ON-CAMPUS STUDENTS:** After arriving in the East Remote parking lot, you will be given your unloading pass, room keys, mail key and your Student ID card (if you took your photo during summer) or a temporary meal & bus pass until you get your ID card.
- **OFF-CAMPUS STUDENTS** (students **NOT** living in UC-sponsored housing): Your

Welcome Week Guide and ID card (or temporary meal card & bus pass) can be picked up in the Stevenson/Cowell Housing Office (located beneath the Cowell/Stevenson Dining Hall) beginning Wednesday, September 18. The housing office will also be open from 9 - 4 on Saturday, September 21. PLEASE PICK UP YOUR GUIDE & ID CARD BEFORE THE START OF CLASSES!

• **WANT UP TO THE MINUTE UPDATES ON WELCOME WEEK?** Connect with the Stevenson Facebook page ([Stevenson College,UCSC](#)) and Twitter account ([@StevensonUCSC](#)).

STEVENSON ADVISING WEBSITE

The Stevenson Advising Team has developed an advising website to help keep you on track. You can find it [here](#). Please explore this site where you'll find info on advising resources at Stevenson and UCSC; orientation information; our mission, vision and diversity statements; first year advising info, resources, publications and links; scholarship information and info on how to contact the advising staff.

THE STUDENT PORTAL – MyUCSC

You've already used the Student Portal (My.UCSC) for your UCSC application and to enroll in classes. You'll find that the portal will become your main destination for most of your academic records. In the portal, you can view your classes and schedule, use the planner to schedule courses for future quarters, check on your transfer credit, get quick access to the academic calendar and selected UCSC websites, update your address, and more. After you've completed your first quarter, you can check on your grades and monitor your progress toward graduation with your Academic Advisement Report. You can also customize your portal to include specific UCSC info or your own links. The Stevenson Advisers are always happy to show you how to get the most out of the student portal. Click [here](#) to learn more about using the student portal.

DOUBLE CHECK YOUR FALL ENROLLMENTS!

While you're visiting the Student Portal, be sure to double check your enrollments.

- Are the classes listed in your schedule the classes you intended to enroll in?
- Are your letter grade options correct? (The default option is letter-grade, so if you wanted to take a class for Pass/No Pass, you need to be sure you changed the default option when you enrolled.)
- Have the locations or times changed since you first enrolled?
- You'll need to make any enrollment changes by the Add/Drop/Swap deadline: **October 16!**

THE WRITING PLACEMENT EXAM

If you need to take the Analytical Writing Placement Exam (AWPE) on **September 22**, you'll need to either pre-pay the \$110 fee or print out a fee waiver. You can do either of these things by visiting the AWPE website found [here](#). By completing the online [form](#), a fee waiver will be generated if you received a waiver of the UC admission application fee. Students who need to take the exam have been notified via email. The exam will be held on **Sunday, September 22 from 12:30 - 3:30 pm** in the Humanities 206 Lecture Hall. Meet in the Stevenson College Courtyard at 12 noon to walk over as a group. Students who need disability accommodation can take the exam at Oakes 101/102/103; contact the Disability Resource Center at drc@ucsc.edu or [\(831\) 459-2089](tel:(831)459-2089) to arrange. For more info on the exam, click [here](#).

CORE COURSE CHECKLIST & FIRST CLASS MEETINGS

- If you need to take the [Writing Placement Exam](#), be sure to enroll in the appropriate core course once your test results are determined. Test results are expected to be posted in your Student Portal (under "View Test Scores") by Monday or Tuesday. (Refer to page 3 of the [Core Course Enrollment Guide](#) for more information on core placement.)
- Attend the mandatory introductory core lecture on **Wednesday, September 25** at 5:00 PM in the Stevenson Event Center.
- Attend your first core section after classes begin on **Thursday, September 26**. (Don't attend *sections* on Wed, Sept. 25.)
- For your other classes, attend the first lecture that meets on or after Thursday, September 26. You do not need to attend a section until AFTER the lecture meets for the first time. For example, if you have a class that meets on MWF with an associated section that meets on Thursdays, DO NOT attend the Thursday section on Sept. 26 and attend the first lecture on Friday, Sept. 27.

TRANSFER CREDIT You can check your transfer credit through the Student Portal by clicking on the "Transfer Credit Report" link in the "More Links" menu in your Student Center page. If you are certain that your AP scores

have been sent to UCSC but they are not showing up in your Transfer Credit Report, contact the Admissions Office or see a Stevenson academic adviser for help.

STEVENSON SCHOLARSHIPS

Through the generosity of Stevenson College families and faculty, Stevenson is able to offer two scholarships to our students.

- The **Michele Guard Memorial Scholarship** is awarded to a student meeting these criteria: Stevenson student, first-year student, child of a single parent (including widowed or divorced parent), demonstrated financial need, and successful academic performance. **\$600 - 1200 award.**
- The **John Halverson Scholarship** was created by a bequest of the late UCSC, Stevenson College Professor John Halverson. It will be awarded to a student meeting these criteria: Stevenson (first-year student), preference is to be given to students who can demonstrate interest in and experience with African American community, and demonstration of financial need. Individual students will be awarded scholarships for a maximum of four (4) years, with the option to extend to a fifth year, dependent upon demonstrated academic progress. **\$3,500 award per year.**

More information on these scholarships can be found on the [Scholarships page](#) of the Stevenson College website. Applications may be submitted to Provost Assistant David Mori by following the instructions on the website. The deadline for both Stevenson scholarships is **Tuesday, October 15**. For more information, please contact David Mori at dmori@ucsc.edu.

ACADEMIC PROFILE

If you have yet to submit your advising profile, please take a few moments now to let us know about your academic interests, goals and concerns. Your profile may be submitted via email. Your profile takes just a few minutes to complete and will help us advise you during the year. Click [here](#) to begin completing your profile. (To access, please log into your UCSC account first and use the same browser to complete your profile.) If you have a digital photo of yourself, you can email it to stevensonadvising@ucsc.edu

ADVISING DROP-IN HOURS

For the first week of instruction, **Thursday, September 26 - Wednesday, October 2**, the Stevenson advisers will be available for Extended Drop-In Advising from 9:00 AM – 12:00 PM & 1:00 – 2:30 PM.

Beginning **Thursday, October 3**, we will begin a combination of drop-in hours and appointment times. Drop-in hours for fall quarter will be 10:30 – 11:30 AM & 1:30 – 2:30 PM Monday – Friday. Our offices are located in the Stevenson Admin Building in Rooms 118B & 119.

GET INVOLVED!

A great way to smooth out your transition to the university is to become involved in campus organizations, intramural sports teams, theater groups, student government, and the many other involvement opportunities available.

- For information on campus organizations, see the [Student Organization Advising & Resources \(SOAR\)](#) website. For a list of all registered student organizations, click [here](#).
- The Office of Physical Education & Recreation (OPERS) has many great ways for you to have fun, learn a new skill and meet new friends. For information on recreational opportunities including adventure outings & trips, intramural sports, recreation and wellness classes and more, see [OPER's website](#) and their [Recreation Department](#) website. The list of Fall 2013 trips, classes, and clubs for the quarter can be found on the website. Sign-ups will begin on-line on **Tues, October 1**. (Your account to sign up is already set up; no need to create a new account.) And don't miss the [Fall Festival](#) on **Tues, September 24** to learn of more involvement opportunities.
- For information on the Stevenson Student Council, [Rainbow Theater](#) – our multicultural theater group (fall [auditions](#) on **Sept. 27**), the Multicultural Awareness Club ([MAC](#)), Path to a Greener Stevenson ([PTAGS](#)), the Student Housing Association ([SHA](#)) or other Stevenson involvement opportunities, visit the staff in the [Stevenson Programs Office](#).

WE LOOK FORWARD TO SEEING YOU SOON!

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