

UCSC UNDERGRADUATE ADVISING NEWS (Winter 2014, Issue 1)

This newsletter is designed by your college advisers to keep you informed of important deadlines and alert you to programs and resources that may enhance your undergraduate academic experience. To minimize time spent on email, we recommend scanning the contents and then deleting if nothing pertains to you.

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WELCOME TO OUR NEW WINTER STUDENTS

A warm welcome to our newly admitted students. You have been added to the mailing list for the UCSC Undergraduate Advising News. Because the newsletter is designed to keep you alerted to important deadlines, please be sure to scan each newsletter when you see it appear in your inbox. As the quarter begins, please feel free to visit your college academic advisers to be sure your quarter gets off to a good start. We realize that entering the university in the winter can be especially challenging, so you may want to identify yourself as a new winter student when talking with staff so that we can be sure to get you the extra help you may need.

WINTER QUARTER REMINDERS

At the beginning of every quarter, you should:

- Get your current quarter **validation sticker** for your UCSC ID card. Check with your college about distribution schedules.
- Update your address, phone, and emergency **contact info** on the student portal (<https://my.ucsc.edu>).
- Verify and review your **class schedule** on the student portal (<https://my.ucsc.edu>) to check for enrollment errors, grading option errors, and possible class changes (time & location changes, cancelled courses, etc.).

WINTER QUARTER DEADLINES

We will notify you of important deadlines via this newsletter approximately one week before major deadlines. For a complete listing of all the filing deadlines for petitions, enrollment dates, add/drop/swap deadlines, academic and administrative holidays, and registration deadlines, see <http://reg.ucsc.edu/calendar/index.html> for a PDF version of the Printable Calendar to put on your fridge.

HOW TO USE GOOGLE CALENDAR FOR IMPORTANT ACADEMIC DATES

One resource many of our students use to get organized is Google Calendar. It comes as a free app through your UCSC email account. Simply click on "Calendar" in the top right corner of your email homepage. Many offices on campus use Google Calendar to share dates with you. You can add the Registrar's Academic and Administrative calendar - including Add/Drop/Swap and other important dates - by following the directions here: <http://registrar.ucsc.edu/calendar/google-calendar.html>. Try it out: add your class times, section/discussion times, MSI meetings, and other important events to your Google Calendar. Sync is supported by iPhone and Android!

THE BIG DEADLINE DAY! MONDAY, JANUARY 27

If you can only remember to check one deadline, this would be a good one: Monday, January 27 is the deadline to add a class, drop a class, swap a class, and change your letter grade option.

TAKING FEWER THAN 12 CREDITS?

15 credits per quarter is considered a normal course-load, and 12 credits per quarter is the minimum required to be considered a full-time student. Unless you have been approved for the Undergraduate Part-Time Program, attempting fewer than 12 credits will negatively affect your ability to meet minimum progress standards and could delay timely progress toward graduation. If you need to take fewer than 12 credits, see your college adviser to determine the impact on your academic progress.

UNDERGRADUATE PART-TIME PROGRAM DEADLINE: JANUARY 27

The Undergraduate Part-Time Program is available for students with family responsibilities, medical issues, employment responsibilities (25 or more hours per week), or students who are in their final quarter before graduation. Students may enroll in up to 10 credits and after approval will receive a reduction in fees. (Please note that Financial Aid will be adjusted due to reduced fees.) Apply at the Registrars Office by n January 27 in order to receive a refund. For the application and more information see the Registrars web site at <http://registrar.ucsc.edu/enrollment/part-time-program/index.html>.

PART-TIME PROGRAM WITH FEE REDUCTION FOR SENIORS IN THEIR FINAL QUARTER

Part-time reduced fees may be available for some seniors in their final quarter of enrollment. If you plan to finish your graduation requirements in fall and will be taking 10 credits or fewer, please refer to the Registrar's site at <http://registrar.ucsc.edu/enrollment/part-time-program/index.html> for specific information on how to apply for the Undergraduate Part-Time Program.

APPROVAL FOR MORE THAN 19 CREDITS

UC regulations indicate that 3 hours of academic work per week is expected for each earned credit. So 20 credits requires about 60 hours of academic work per week (including class time). No student may enroll in more than 19 credits until the first day of instruction. Beginning on the first day of classes, students with a cumulative UCSC GPA of 3.0 or above may enroll in up to 22 credits without approval from their college. You will need college approval for an increased course load if you would like to:

- 1) enroll in more than 22 credits and you have a cumulative GPA of 3.0 or above, or
 - 2) enroll in more than 19 credits and you have a cumulative GPA below 3.0, or
 - 3) you are a new student with no UCSC GPA and would like to enroll in more than 19 credits.
- To request an increased course load, check with your college adviser for procedures.

POLICY ON INDEPENDENT STUDIES (SPECIAL APPROVAL COURSES)

Special Approval Courses (independent studies, field studies, internships, etc.)

- Students without declared majors may not take more than 7 credits of special approval courses per quarter.
- Students who are declared in a major may take more than 7 credits of special approval courses per quarter only with authorization from their major adviser.

URGENT ACTION NEEDED IF YOU ARE WITHDRAWING FROM UCSC THIS QUARTER

If you are enrolled in classes, you are responsible for registration fees for the quarter, whether you have paid or not, even if you do not show up for classes. Fee refunds are based on the date you notify your college of your intent to withdraw. Sunday, January 12 is the last day to withdraw and receive a 90% registration refund. Beginning Monday, January 13, registration fee refunds drop to 50% for most students. Please see your college adviser today, or email from your UCSC email account if you intend to withdraw before Monday, include your student number and explain your request. (If you submitted an Undergraduate Cancellation Notice before the start of classes, you do not need to also file the Withdraw Petition.) More information on refunds can be found at: <http://registrar.ucsc.edu/fees/registration/index.html>. If you are earning UCSC credit while studying abroad or on a UCSC sponsored internship, such as UCDC, you are considered a returning student and should not withdraw.

EDUCATION ABROAD INFORMATION

- Start the New Year Off Right! January, February, and March EAP application deadlines: <http://ieo.ucsc.edu/programs-abroad/getting-started/eap.html#When>.
- Apply for Study Abroad Scholarships: <http://ieo.ucsc.edu/programs-abroad/financing-study-abroad/scholarships.html>.

SCHOLARSHIP OPPORTUNITIES

In case you missed the announcement in our December newsletter. The following scholarships are administered by the Office of Undergraduate Honors and have deadlines soon:

David L. Boren (NSEP) Undergraduate Scholarships

David L. Boren Scholarship awards undergraduate scholarships for study abroad in selected countries (study in Western Europe, Canada, Australia, and New Zealand is excluded). Recipients will be selected on the basis of merit with consideration for: academic record, commitment to international education, language interest and aptitude, and the quality and appropriateness of the proposed program and its relevance to the National Security Education Program. This scholarship carries with it a service requirement.

Campus Application Deadline: January 10, 2014. Award amount: The maximum award is \$8,000 for a summer, \$10,000 for a semester, or \$20,000 for a full academic year.

Donald A. Strauss Scholarship

The Donald A. Strauss Scholarship Foundation allows juniors to pursue a public service project during their senior year by providing \$10,000 for educational expenses. The project may be a new undertaking or an extension of the recipient's current activities. UC Santa Cruz can nominate three students for the Strauss Award. To qualify:

- Students must have one full year remaining until graduation
- Students must have a GPA in the upper 1/3 of his/her class
- Students plan to devote a significant part of your lives to public service

Campus Application Deadline: February 3, 2014. Award amount: \$10,000.

Harry S. Truman Scholarship

The Truman Scholarship provides up to \$30,000 in funding to students pursuing graduate degrees in public service fields. Students must be college juniors at the time of selection. The Foundation also provides assistance with career counseling, internship placement, graduate school admissions, and professional development.

Campus Application Deadline: January 17, 2014. Award amount: Up to \$30,000.

Morris K. Udall Scholarship

The Udall Foundation seeks future leaders across a wide spectrum of environmental fields, including policy, engineering, science, education, urban planning and renewal, business, health, justice, and economics. Scholarships are offered in any of three categories:

- To students who have demonstrated commitment to careers related to the environment; or
- To Native American and Alaska Native students who have demonstrated commitment to careers related to tribal public policy; or
- To Native American and Alaska Native students who have demonstrated commitment to careers related to Native health care.

Campus Application Deadline: February 14, 2014. Award amount: Up to \$5,000.

Questions regarding the above scholarships should be directed to Undergraduate Honors and Awards Coordinator Marlene Robinson, marobins@ucsc.edu. And visit our website: <http://honors.ucsc.edu/>.

This newsletter is produced by the UCSC Colleges Advising Support Team.